

Académie Lafayette
Board of Director's Meeting
January 9, 2017

MINUTES

Board Members Present:

Chad Phillips, President
Jon Otto, Vice President
Pam Gard
Harriet Plowman
Sheila Dougherty
Crissy Dastrup
Marvin Lyman

Board Members Absent:

Tracey Lewis

Approval of Agenda

Chad Phillips asked for approval of the agenda. Board **VOTED** unanimously to approve.

Approval of Minutes

Chad Phillips moved to approve the minutes from December 12, 2017, Board meeting with recommended changes being made. Board **VOTED** unanimously to approve with changes.

PTSO Report – Harriet Plowman (in absence of Meghan Flavin)

- Next meeting on January 10, 2017, at Cherry Campus; Coterie Theater will be teaching an acting class for the kids.
- EIP Update – new website will launch next week and committees are working on organizing event, auction items, ticket sales, and VIP letters.
- Fundraising events:
 - Chipotle Restaurant Night is Wed., Jan. 18th
 - Trivia Night is Sat. Jan. 28th, at The Vox Theater
 - Father/Daughter Dance is Friday, Feb. 10th, at Cherry Campus
- Executive Board meeting was held last week and notes will be posted on the PTSO website.

Head of School Report – Elimane Mbengue

Enrollment /Application report

- A report provided listing enrollment numbers as of the end of December
- 103 females and 82 males
- Lottery will be on March 8

School K-12 Expansion

- Mr. Mbengue and Jacque Lane met with IFF and submitted a proposal to be used to evaluate facility needs. The Kauffman Foundation will pay the scope of work.
- Meeting with SchoolSmartKC will be held on Jan. 17, 25, or 26 to discuss financial aspect of project. Mr. Mbengue will provide final dates.
- Search for facility and real estate agencies will be discussed in closed session
- Plans to visit grades 6-12 IB programs.

Oak Secure Entrance

- Met with Turner construction and BNIM and adjustments are being made to costs to bring within the budget. He continued with explanation on possible cuts, which include comparison of steel construction to wood construction and landscaping. The construction company is working on ways to stay within the budget. At this point of discussion, he mentioned that all plans should be finalized by February. He also mentioned that discussion on adding additional restrooms is part of the final plans. The entrance vestibule will be a double door concept.

BNIM will provide contract for framing.

A request was made by Harriet Plowman to have another presentation of the final plans.

Academic and Community

- Professional Development Day included the following:
 - a. Diversity training
 - b. Smart Board training
 - c. Special Ed training
 - d. Collaborative training
- IBMYP – continue working with our consultant regarding his proposed visit to our school, which is scheduled to occur before the end of this month.

Community

- Alix Lasker and Sarah Guthrie are working on developing a comprehensive communication plan.
- PTSO general meeting will be held on Tues., Jan. 10th and Mr. Mbengue stated that he would give an update on the expansion at that time. Lengthy discussion held regarding school expansion of grades K-12.
- Guns in school – there is a law in Missouri that would allow teachers to carry guns into the school, this will be discussed with MCPSA to see what our rights are in this area and in terms of will be allow it or not.

Governance – Jon Otto

- Final draft of by-laws to be completed.
- Strategic Planning Meeting on Jan. 28th and will be held at Rockhurst College. Meeting to be held with Jon Otto, Tracey Lewis and Mr. Mbengue to discuss agenda for meeting. Mission values, financial position, development

strategies, and diversity strategies to be discussed. Also, an expansion update will be presented.

- Suggestion made to include UCM in Strategic Planning meeting to possible get them involved with lobbying with the state for the schools. It was also suggested that MCPSA be invited to the Strategic Planning Meeting since they are more involved in the lobbying process.

Finance Report – Jacque Lane

Accounts Payable Report presented for December.

Motion

Harriet Plowman moved to approve the Dec. accounts payable. Chad Phillips seconded. Motion unanimously approved.

DESE payment summary was presented and explained with regards to how payments were budgeted and what is expected to be paid. Jacque Lane mentioned that in December the school received less money due to a statewide correction for 2015-2016.

She also gave a detailed explanation of the monthly revenue and expense analysis. The state basic formula payments are less than budgeted. She continued by discussing areas where losses in revenue are and where an increase in spending may occur. Also, lunch collections are continuing to be a concern. The transportation costs were discussed and the option of distance restrictions with regards to students living within 1 mile or up to 3 miles from the school was discussed.

Development Report – Sarah Guthrie

- Annual fund is at 47% of our goal.
- How board members can help – she gave ideas of how the board can help with the fundraising and suggested that they make phone calls to donors and also to make a financial gift to the school.
- Annual report scheduled to be mailed to families and donors this week.
- End of year tax letters to go out by third week in January.
- A foundation check for SMART board training to be received this week

Open Session Adjourned

Chad Phillips moved to go into closed session at 7:23 p.m.

Closed Session began at 7:30 p.m. to discuss real estate and HR.

Roll call vote taken.

Chad Phillips	Yes
Jon Otto	Yes
Pam Gard	Yes
Harriet Plowman	Yes

Sheila Dougherty
Crissy Dastrup
Marvin Lyman

Yes
Yes
Yes